

**Title:** IT Recruiter

**Department:** Recruiting – Houston, TX

**Reports to** Sr. Director, Recruiting – Houston, TX

**Job Objective:**

IQ Tech Pros' IT Recruiters are responsible for working with assigned Partner Account Managers to understand client projects and objectives and to identify consultants and teams of consultants within the IQ Tech Pros network to serve in required roles. IT Recruiters will also be tasked with vetting network applicants for acceptance into the IQ Tech Pros network and maintaining relationships with network members during project recruiting periods.

**Responsibilities:**

- Develop recruiting strategies designed to identify qualified candidates through various tools.
- Evaluate strengths and weaknesses of candidates through screening and interviews.
- Negotiate wages, benefits, and other terms and conditions of employment with candidates.
- Oversee pre-employment steps including reference checks and background/drug tests.
- Manage contract employees while on assignment.
- Work with Business Development Representatives to identify top accounts and target skill sets.
- Communicate effectively with others in order to create a productive and diverse environment.
- Maintain relationships with industry contacts to gain industry knowledge and get referrals.

**Qualifications:**

- 5+ years recruiting experience in the IT industry.
- Be available to work before/after typical office hours as work may demand.
- Strong written and oral communication skills.
- Be familiar with Microsoft Word and MS Outlook.
- Have a desire to learn and advance in a fast paced sales environment and be capable of regularly using good judgment and discretion to accomplish goals and work requirements.
- High energy.
- Ability to work remotely and as a team.

**Company:** IQ Tech Pros, with over 17,000 consultants, is the world's largest full-service IT integration network. The company helps IT resellers find qualified consultants to augment their existing capabilities and help them compete in some of the largest and most complex mega-deal IT projects.



the world's largest full-service IT integration network

It helps consultants and integrators to find more projects quicker, get paid faster, more consistently, and get work VISAs (if needed). Plus, it helps vendors to extend the capabilities of their existing reseller base—so their resellers can better integrate their product as part of some of the largest, most complex bids. In addition, IQ Tech Pros provides professional packaged IT services direct to customers that are not already working with a partner.

IQ Tech Pros uses a NEW model, not one of the old “BIG consultant” models, it is like a consulting co-op where the members are treated as partners and everyone does much better—the consultants, the resellers and the organization needing help.

**To Apply**

Send resume and cover letter to [lgunter@iqtechpros.com](mailto:lgunter@iqtechpros.com).